



CITY OF ONEIDA
MEETING OF THE COMMON COUNCIL
109 N. MAIN ST., ONEIDA, NY 13421

AGENDA

Date:	December 31, 2025	Presiding:	Rick Rossi, Mayor
Time:	9:00am	Clerk:	Sandy LaPera, City Clerk
Location:	Common Council Chambers	Meeting Type:	Regular <input type="checkbox"/> Special <input checked="" type="checkbox"/>

Call to Order/Pledge of Allegiance/Roll Call

Approval of the Minutes: December 16, 2025

Approval of Warrant: 25

Item	Title	Facilitator
1.	COLLECTION OF TAXES: approve the 2026 Tax Warrant and authorize the Office of the City Chamberlain to proceed with the collection of taxes for the year 2026	CITY MANAGER
2.	BUDGET TRANSFERS/AMENDMENTS: approve the budget transfers and amendments as outlined by the Comptroller or a third party duly retained by the City of Oneida to perform such services	WELLS
3.	MEMORANDUM OF UNDERSTANDING: authorize the City Manager to sign a Memorandum of Understanding with Nadine C. Bell for service and compensation as City Attorney	CITY MANAGER
4.	AGREEMENT-BONADIO: authorize the City Manager to sign an agreement, in a form approved by the City Attorney, with Bonadio & Co., LLP, 432 N. Franklin St., #60, Syracuse, NY 13204 for accounting consulting services to be rendered in connection with and the performance of duties of the City of Oneida Comptroller for a period beginning January 1, 2026, and ending December 31, 2026	CITY MANAGER
5.	CITY ASSESSOR APPOINTMENT: approve the appointment of Lonnie Stedman as the Sole Assessor for the City of Oneida to assume the balance of the term began by his predecessor on October 1, 2025, and continuing through September 30, 2031	CITY MANAGER
6.	DESIGNATE POLLING PLACES: designate the polling places in the City of Oneida for 2026: Wards 1 and 2 at St. Paul's United Methodist Church, 551 Sayles St. and Wards 3, 4, 5 and 6 at the Kallet Civic Center, 159 Main St.	CITY MANAGER

Item	Title	Facilitator
7.	AMUSEMENT DEVICE LICENSE APPLICATIONS: approve the 2026 Amusement Device License Applications from Stanton Automatics and Neils Vending LLC	LAPERA

**MINUTES OF THE COMMON COUNCIL
SPECIAL MEETING
DECEMBER 31, 2025**

A meeting of the Common Council of the City of Oneida, NY was held on the thirty first day of December 2025 at 9:00am at the City of Oneida Common Council Chambers, 109 N. Main Street, Oneida NY 13421.

The meeting was called to order by Mayor Rick Rossi.

<u>Attendees</u>	Present	Absent	Arrived Late
Mayor Rossi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Kyle Lovell, CM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Szczerba	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Laureti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Hitchings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Winchell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Pagano	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Councilor Simchik	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____

Also Present

City Attorney Nadine Bell	<input type="checkbox"/>	Public Safety Comm. Dave Jones	<input type="checkbox"/>
City Clerk Sandy LaPera	<input type="checkbox"/>	Other: _____	<input type="checkbox"/>
Fire Chief Scott Jones	<input type="checkbox"/>	Other: _____	<input type="checkbox"/>
Police Chief Steve Lowell	<input type="checkbox"/>	Other: _____	<input type="checkbox"/>

Call to Order/Pledge of Allegiance/Roll Call

APPROVAL OF MINUTES

Moved by Councilor
Seconded by Councilor

RESOLVED, that the minutes of the regular meeting of December 16, 2025, are hereby approved as presented.

Ayes:

Nays:

MOTION CARRIED/FAILED

APPROVAL OF WARRANT

Moved by Councilor

Seconded by Councilor

RESOLVED, that Warrant No. 25, checks and ACH payments in the amount of \$ [REDACTED] as audited by the Voucher Committee are hereby approved for payment in the usual manner at the discretion of the Comptroller or a third party duly retained by the City of Oneida to perform such services.

Ayes:

Nays:

MOTION CARRIED/FAILED

1. **2026 TAX WARRANT**

RESOLUTION 25-

Moved by Councilor
Seconded by Councilor

RESOLVED, that the tax warrant for the year 2026 herewith in all respects is hereby approved and issued, and the office of the City Chamberlain is hereby authorized to proceed with the collection of taxes for the year 2026, **and be it further**

RESOLVED, that pursuant to Section 5.8 of the City Charter, there shall be levied and raised on the taxable real estate property of the entire City, in manner from and to the extent heretofore authorized and directed by the Common Council, the necessary sums of money for the estimates and disbursements for the year 2026, constituting the budget for the City of Oneida, as the same has been heretofore adopted and approved, and the tax of the several amounts for the different funds of the City, constituting said budget, to be computed at the ratios and upon the different property in said budget and levy set forth.

Ayes:

Nays:

MOTION CARRIED/FAILED

COLLECTOR'S WARRANT

**STATE OF NEW YORK
COUNTY OF MADISON**

TO: COLLECTOR OF TAXES OF THE CITY OF ONEIDA

RECEIVER OF TAXES

YOU ARE HEREBY CHARGED WITH THE TOTAL AMOUNT OF \$11,063,448.11 LEVIED ON THE TAX ROLL, HERETO ANNEXED, AND ARE AUTHORIZED AND DIRECTED TO COLLECT, NOT LATER THAN MAY 1, 2026, FROM THE SEVERAL PERSONS AND CORPORATION THEREIN NAMED, THE AMOUNTS LISTED OPPOSITE THEIR RESPECTIVE NAMES, TOGETHER WITH ANY INTEREST THEREON PRESCRIBED BY LAW.

YOU ARE AUTHORIZED TO ENFORCE THE COLLECTION OF ANY TAXES REMAINING UNPAID AFTER THE THIRTY-FIRST DAY OF JANUARY, AS PROVIDED IN SECTIONS 924 AND 924a OF THE REAL PROPERTY TAX LAW, AND FOR SO DOING THIS SHALL BE YOUR WARRANT.


YOU ARE DIRECTED TO PAY TAXES COLLECTED, NOT LATER THAN ONE WEEK FROM THE DATE OF EXPIRATION OF THIS WARRANT, OR PURSUANT TO SECTION 37(1) OF THE TOWN LAW AS FOLLOWS:


TO THE CITY: \$6,194,580.74

TO COUNTY TREASURER THE BALANCE OF TAXES COLLECTED.

GIVEN UNDER OUR HANDS AND THE SEAL OF THE BOARD OF SUPERVISORS OF THE COUNTY OF MADISON, THIS 27th DAY OF DECEMBER, 2025.





CHAIRMAN, BOARD OF SUPERVISORS


CLERK, BOARD OF SUPERVISORS

STATE OF NEW YORK

COUNTY OF MADISON

CITY OF ONEIDA

The People of the State of New York to
Kyle Lovell, City Manager of the City of Oneida, New York

GREETINGS

You are hereby commanded to levy, receive and collect from the several persons, associations, and corporations named in the assessment roll hereunto annexed, the several sums set opposite their respective names, for any and all purposes with such percentage of penalty and interest as in the Charter of said City or otherwise provided by law, for the collection and levying of County taxes by Town Collectors, and to return said warrant, except that where the corporations have paid the tax upon their income as provided by Chapter 726 of the Laws of New York 1917 as amended, and collection of the assessment on personal property, if any of such corporation shall be omitted.

You will, upon receipt of this warrant, levy and collect all taxes contained in said roll and the whole of all assessments and return said warrant and roll to the City Clerk, as above provided. You are hereby authorized and commanded to accept and collect the whole of said taxes or assessments in this assessment roll at the time and place stated for collection of said taxes from the person or association or corporation volunteering to pay the same.

Immediately upon delivery of said roll and warrant to you by the City Clerk, you will publish a notice in the official newspaper of the City, weekly for four (4) consecutive weeks, that you will attend your office with said roll and warrant for sixty (60) days after the first publication of said notice, Saturdays, Sundays and legal holidays excepted, from eight o'clock in the morning to three-thirty o'clock in the afternoon to receive City, County and State taxes then due and levied, and it shall be your duty to attend accordingly. All taxes or assessments paid within thirty (30) days after the first publication of said notice shall be payable without fees, percentages or interest thereon.

Of all taxes or assessments remaining unpaid after the expiration of said thirty (30) days and within (60) days and within ninety (90) days you will collect five (5) percent additional, and all remaining unpaid after the expiration of ninety (90) days from the publication shall bear and there shall be collected thereon in addition to said per cent interest rate of one percent per month up to a maximum of then (10) percent for all interest charges.

If any taxes shall remain unpaid after the expiration of said sixty (60) days after the first publication of this notice, you will serve or cause to be served upon the persons whom such taxes remain charges, a written notice requiring him or her to pay the same to you as such City Chamberlain within ten (10) days from the service of such notice. Such notice may be served upon any person personally or by leaving it at his or her residence in said City or by depositing it in the post office of said City properly enclosed in a postpaid wrapper directed to him or her at his or her residence or reputed place of business.

If any person shall neglect or refuse to pay any taxes charged against him or her within the said ten (10) days, you are hereby authorized to issue your warrant under your hand and seal of the City of Oneida, and address the same to any police officer in said City and command any such officer to levy upon any personal property in the City of Oneida, in the County of Madison, belonging to or in the possession of persons whose tax remains unpaid and cause the same to be sold at public auction for the payment of such tax and fees and expenses of collection, and for so doing this shall be your sufficient warrant.

And whereby certify that the annexed assessment roll certified to us by the Assessor of the City of Oneida is correct. Given under the seal of the City of Oneida and the hands of the Mayor and Common Council on this thirty first day of December 2025.

Rick Rossi, Mayor

James Szczerba
Councilor Ward 1

Stephen Laureti
Councilor Ward 2

Andrea Hitchings
Councilor Ward 3

Robert Winchell
Councilor Ward 4

William Pagano
Councilor Ward 5

Thomas Simchik
Councilor Ward 6

2. **BUDGET TRANSFERS/AMENDMENTS**

RESOLUTION 25-

Moved by Councilor
Seconded by Councilor

RESOLVED, to approve the budget transfers and amendments as outlined by the Comptroller or a third party duly retained to perform such services.

		<u>To</u>	<u>From</u>
2025 Budget Adjustments			
	\$9,134.15	001.1640.0403.0001 Police Vehicle Repairs	001.0022.2680.0000 Insurance Recovery
<i>To re-allocate insurance funds received to repair the vehicle involved in the incident</i>			
	\$20,000.00	001.7140.0101.0000 Parks & Rec Salaries	001.1620.0401.0000 General Fund Electric
	\$4,000.00	001.7140.0102.0000 Parks & Rec Overtime	001.1620.0401.0000 General Fund Electric
<i>To re-allocate funds to cover payouts on sick and vacation time</i>			

Ayes:

Nays:

MOTION CARRIED/FAILED

3. MEMORANDUM OF UNDERSTANDING-NADINE C. BELL

RESOLUTION 25-

Moved by Councilor

Seconded by Councilor

RESOLVED, to authorize the City Manager to sign a Memorandum of Understanding with Nadine C. Bell for service and compensation as City Attorney for the period of January 1, 2026, through December 31, 2027.

Ayes:

Nays:

MOTION CARRIED/FAILED

4. **BONADIO CONTRACT-COMPTROLLER SERVICES**

RESOLUTION 25-

Moved by Councilor
Seconded by Councilor

RESOLVED, to authorize the City Manager to sign a contract with Bonadio & Co., LLP, 432 N. Franklin St., #60, Syracuse, NY 13204 for accounting consulting services to be rendered in connection with and the performance of duties of the City Comptroller for a period beginning January 1, 2026, and ending December 31, 2026.

Ayes:

Nays:

MOTION CARRIED/FAILED

5. CITY ASSESSOR APPOINTMENT-LONNIE STEDMAN

RESOLUTION 25-

Moved by Councilor

Seconded by Councilor

WHEREAS, pursuant to New York State Real Property Tax Law ("RPTL") § 310, the City of Oneida appoints a Sole Assessor for a six-year term commencing October 1, 2025, and ending September 30, 2031; and

WHEREAS, the City desires to ensure the continuity, accuracy, and timeliness of assessment administration for the benefit of City taxpayers; and

WHEREAS, Lonnie Stedman is duly qualified to serve as Sole Assessor and meets the minimum qualification standards established by the New York State Department of Taxation and Finance, Office of Real Property Tax Services (ORPTS);

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Oneida hereby appoints Lonnie Stedman as the Sole Assessor for the City of Oneida to assume the balance of the term began by his predecessor on October 1, 2025, and continued through September 30, 2031; and be it further

RESOLVED, that the compensation and benefits for the Sole Assessor shall be as provided in the duly adopted City budget and/or agreed upon contract; and be it further

RESOLVED, that the Mayor and/or City Manager are authorized to take any and all actions necessary to effectuate this appointment, including execution of the oath of office and submission of any required filings or notices to Madison County and to ORPTS; and be it further

RESOLVED, that this resolution shall take effect immediately.

Ayes:

Nays:

MOTION CARRIED/FAILED

6. DESIGNATE POLLING PLACES (2026)

RESOLUTION 25-

Moved by Councilor

Seconded by Councilor

RESOLVED, that the polling places in the City of Oneida for 2026 are hereby designated as follows:

WARD 1-1	St. Paul's United Methodist Church-551 Sayles St.
WARD 2-1	St. Paul's United Methodist Church-551 Sayles St.
WARD 3-1	Kallet Civic Center-159 Main St.
WARD 4-1	Kallet Civic Center-159 Main St.
WARD 5-1	Kallet Civic Center-159 Main St.
WARD 6-1	Kallet Civic Center-159 Main St.

Ayes:

Nays:

MOTION CARRIED/FAILED

MADISON COUNTY
Board of Elections



**Democratic
Elections Commissioner**
Laura Martino

Deputy Commissioner
Maggie Conley

County Office Building
PO Box 666
Wampsville, NY 13163
Telephone: 315-366-2231
Fax: 315-366-2532

BOEcommissioners@madisoncounty.ny.gov

**Republican
Elections Commissioner**
Mary F. Egger

Deputy Commissioner
Kathy R. Slade

December 19, 2025

City & Town Clerks:

Attached, please find the list of polling place(s) for your town or city, along with the polling place report certifying the polling places for your town or city. The certified date is the date your town board or city council approves the polling places and you certify the report.

Please have your Town or City Board approve the designated polling places at their next meeting and make any changes, if necessary. **Polling places must be designated by March 15th of each year.**

We need the form mailed to our office at the address above or emailed to boecommissioners@madisoncounty.ny.gov by February 27, 2026. If you have any questions about this, please call or email us.

Thank you for your attention to this matter.

New York State Election Law 4-104.

Registration and polling places; designation of

1. Every board of elections shall, in consultation with each city, town and village, designate the polling places in each election district in which the meetings for the registration of voters and for any election may be held.

MADISON COUNTY BOARD OF ELECTIONS

MADISON COUNTY POLLING PLACES

BROOKFIELD	BR1	Leonardsville Fire House, 11306 Mill St, Leonardsville 13364
	BR2	Town Building, 10535 Main St, Brookfield 13314
	BR3	Fire House, 9199 Main St, North Brookfield 13418
CAZENOVIA	CA1	New Woodstock Free Library, 2106 Main St, New Woodstock 13122
	CA2,3,6	American Legion, 26 Chenango St, Cazenovia 13035
	CA4,5	Cazenovia Public Library, 100 Albany St, Cazenovia 13035
DERUYTER	DE1	DeRuyter Town Building, 735 Utica St, DeRuyter 13052
EATON	EA1,2	Madison County Cornell Cooperative Extension 100 Eaton St. Morrisville 13408
FENNER	FE1	Town Hall, 3151 Fenner East Rd, Cazenovia 13035
GEORGETOWN	GE1	Town Hall, 995 State Route 26, Georgetown 13072
HAMILTON	HA1,2	Public Library, 13 Broad St, Hamilton 13346
	HA3	Village Clerk's Office, 8 N Main St, Earlville 13332
	HA4	Poolville Community Center, 7484 Willey Rd, Earlville 13332
LEBANON	LE1	Lebanon Town Office, 1210 Bradley Brook Rd, Earlville 13332
	LE2	Randallsville New Life Church Cafe, 1528 River Rd, Hamilton 13346
LENOX	LX1	Grace Lutheran Church, 3965 Carter Rd, Canastota 13032
	LX2,3	St. Agatha's Church Center, 329 N Peterboro St, Canastota 13032
	LX4,5	Canastota VFW, 3835 E Canal St, Canastota 13032
	LX6	Heritage Baptist Church, 133 Genesee St, Canastota 13032
LINCOLN	LI1, 2	Lincoln Town Hall, 6886 Tuttle Rd, Canastota, NY 13032
MADISON	MA1, 2	Fire Hall, 7362 State Route 20, Madison 13402
NELSON	NE1	Fire House, 3653 Eatonbrook Rd, Erieville 13061
	NE2	Town Office Bldg, 4085 Nelson Rd, Cazenovia 13035
SMITHFIELD	SM1	Smithfield Community Center, 5255 Pleasant Valley Rd, Peterboro 13134
STOCKBRIDGE	ST1,2	Town Building, 5314 N Main St, Munnsville 13409
SULLIVAN	SU1,6	Sullivan Free Library, 101 Falls Blvd. Chittenango 13037
	SU2,8,10	Sullivan Vets Memorial Parks and Rec Bldg, 707 Mohawk St, Chittenango 13037
	SU3,9	Bridgeport Fire House, 427 Main St, Bridgeport 13030
	SU4,7,11	Town Office Building, 7507 Lakeport Rd, Chittenango 13037
	SU5	Fyler Community Hall, 1224 Fyler Road, Kirkville 13082
ONEIDA	ON1,2	St. Paul's United Methodist Church, 551 Sayles St, Oneida 13421
	ON3,4,5,6	Kallet Civic Center, 159 Main St, Oneida 13421

Districts: 52

Poll sites: 32

7. AMUSEMENT DEVICE LICENSE APPLICATIONS

RESOLUTION 25-

Moved by Councilor

Seconded by Councilor

RESOLVED, to approve the Amusement Device License Applications from the following vendors for machines located in the establishments noted on the application within the City of Oneida:

- Neils Vending, LLC
6734 Strain Rd.
Munnsville, NY 13409
- Stanton Automatics
2150 Ellis Drive
Auburn, NY 13021

Ayes:

Nays:

MOTION CARRIED/FAILED

OFFICE OF THE CITY CLERK

LICENSE APPLICATION

TYPE: AMUSEMENT DEVICE LICENSE

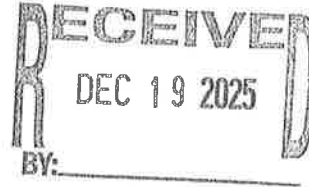
YEAR: 2026

FEES: 1-5 MACHINES \$200 6 OR MORE \$300

DUE: January 1, 2026

Late fee assessed after January 31 \$50

Late fee assessed after February 28 \$100



BUSINESS NAME:

Neils Vending LLC

OWNER/APPLICANT:

Abbie Derauw

ADDRESS:

6734 Strain Rd. Munnsville N.Y. 13409

PHONE NUMBER:

315 495 6408

The above referenced business does hereby apply for a license in the City of Oneida for the purpose of owning and operating amusement device machines.

LOCATION	TYPE OF MACHINE	NUMBER OF MACHINES
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>

APPLICANT SIGNATURE:

Abbie L Derauw

DATE:

12/19/25

FOR OFFICE USE ONLY

APPROVED BY THE COMMON COUNCIL

CITY MANAGER

POLICE CHIEF

LICENSE #:

EXPIRES:

December 31, 2026

ONEIDA CITY CLERK

City Clerk-City of Oneida

109 N. Main St. Oneida, NY 13421

315-363-7378

Neil's Vending LLC 2026

**6734 Strain Rd
Munnsville, NY 13409
(315) 495-6408**

Oneida Locations

Owls Club:

**Pool Table
Touchtunes Jukebox
3 Silverstrike Bowling**

Elks Club:

Touchtunes Jukebox

Oneida Legion:

**Touchtunes Jukebox
Foozeball Table
Dart Machine
Golf game**

Oneida Towers:

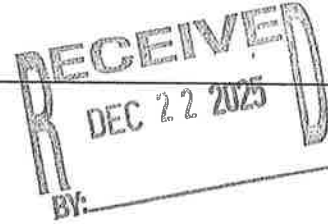
2 Bowling Games

Eclectic Chic:

**4 pinball Machines
Pac-Man/Galaga
Air Hockey
Shuffle Alley
Crane Game
Change Machine**

OFFICE OF THE CITY CLERK

LICENSE APPLICATION



TYPE: AMUSEMENT DEVICE LICENSE

YEAR: 2026

FEES: 1-5 MACHINES \$200 6 OR MORE \$300

DUE: January 1, 2026

Late fee assessed after January 31 \$50

Late fee assessed after February 28 \$100

BUSINESS NAME:

Stanton Automatics

OWNER/APPLICANT:

Matthew Hilimire

ADDRESS:

2150 Ellis Dr Auburn NY 13021

PHONE NUMBER:

315 253 5573

The above referenced business does hereby apply for a license in the City of Oneida for the purpose of owning and operating amusement device machines.

LOCATION

Blind Squirrel
Dennys #7175
Frogs
Kanon Country Club
Movie plex

TYPE OF MACHINE

darts, video
Cranes
darts, pool
darts
Cranes, Videos

NUMBER OF MACHINES

3
2
3
1
4

APPLICANT SIGNATURE:

DATE:

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APPROVED BY THE COMMON COUNCIL

CITY MANAGER

POLICE CHIEF

LICENSE #:

EXPIRES:

December 31, 2026

ONEIDA CITY CLERK

City Clerk-City of Oneida

109 N. Main St. Oneida, NY 13421

315-363-7378

OFFICE OF THE CITY CLERK

LICENSE APPLICATION

TYPE: AMUSEMENT DEVICE LICENSE

YEAR: 2026

FEES: 1-5 MACHINES \$200 6 OR MORE \$300

DUE: January 1, 2026

Late fee assessed after January 31 \$50

Late fee assessed after February 28 \$100

BUSINESS NAME: _____

OWNER/APPLICANT: _____

ADDRESS: _____

PHONE NUMBER: _____

The above referenced business does hereby apply for a license in the City of Oneida for the purpose of owning and operating amusement device machines.

LOCATION

Repis
Pop A Top
Price Chopper

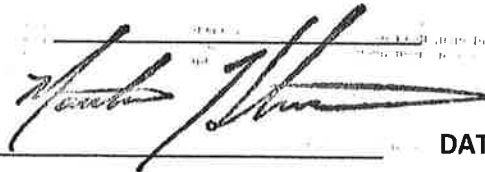
TYPE OF MACHINE

redemption
dart, pool, trivia
Closed

NUMBER OF MACHINES

~~10~~ 19
3

APPLICANT SIGNATURE: _____



DATE: _____

FOR OFFICE USE ONLY

APPROVED BY THE COMMON COUNCIL

CITY MANAGER

POLICE CHIEF

LICENSE #: _____

EXPIRES: December 31, 2026

ONEIDA CITY CLERK

City Clerk-City of Oneida

109 N. Main St. Oneida, NY 13421

315-363-7378

NEW BUSINESS

Motion to adjourn by Councilor
Seconded by Councilor

Ayes:

Nays:

MOTION CARRIED/FAILED

The regular meeting is hereby adjourned at _____ p.m.

CITY OF ONEIDA

Sandra LaPera, City Clerk